

**HAWTHORNE HOMEOWNERS ASSOCIATION
ARCHITECTURAL/ LANDSCAPING REVIEW FORM**

NAME _____	PHONE # _____	DATE _____
ADDRESS _____		LOT # _____
Email _____		

ALL 4 of the following items must be satisfactorily completed before this request will be considered a proper submittal and reviewed by the Architectural Review Committee.

___1. Give an accurate description of the work proposed. Include materials, colors, preservation techniques, structural details, and similarities to existing structures, anything that will help describe what the final work will look like. Use additional sheets if necessary.

Start Date: _____ Completion Date: _____

Homeowner Signature: _____

___2. Attach a "TOP DOWN" view. (This is best accomplished by making a copy of your lot survey and marking your change with a colored pen or marker.)

___3. Attach as many elevations (side views) of the proposed work to accurately describe it to the Architectural Review Committee.

___4. The signature of each homeowner whose land is adjacent to yours or will be visually impacted. These signatures merely acknowledge that the adjacent homeowners have been shown the proposed request, and in no way indicated approval. Any homeowners may submit anonymous written comments or come in person to the Architectural Review Committee meeting to voice their opinion.

SIGNATURE	NAME	ADDRESS	LOT#

BUILDING PERMIT

A building permit may be required by Wake County. Once obtained, a copy of the permit must be forwarded to the PMO for inclusion in your file.

Forward to: PPM, Inc., 11010 Raven Ridge Road, Raleigh, NC 27614
Phone # 919-848-4911, Fax # 919-870-7241